

	<u>1952</u>	<u>1953</u>
4. Work Load Status		
A. Orders submitted to GSA non-reimbursable		
In writing	14	13
Verbal	500	450
B. Inter-office memorandum	47	35
Inter-Agency letters	12	3
C. Space moves during June	22	6
Total personnel moved	97	97
Estimated cost	\$1,480	10,540
D. Number of requests on which orders have been placed but work has not been completed.		
30 days old	55	
60 days old	18	
90 days old	38	
120 days old	14	
	<u>125</u>	


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